

John O'Meara, P.E.
Executive Director



DRAFT EXECUTIVE COMMITTEE MEETING SUMMARY

May 29, 2024, at 1:00 p.m. – Livonia DPW Office

- 1. Welcome** – Doug Moore, Chair
- 2. Roll Call of Members**
ECT took roll call of members and others in attendance. A quorum was present.

| ARC Executive Committee | | | |
|-------------------------|-------------------|------------------|------------------|
| Officers | | | Attended Meeting |
| Chair | Doug Moore | Livonia | Y |
| Vice-Chair | Charles Markus | Birmingham | N |
| Treasurer | Rebecca Runkel | Novi | Y |
| Past Chair | Brandy Siedlaczek | Southfield | Y |
| Counties | | | |
| Oakland Co. – Rep. | Jim Nash | OCWRC | N |
| Oakland Co. – Alt. | Jacy Garrison | OCWRC | Y |
| Washtenaw Co.- Rep. | Evan Pratt | WCWRC | N |
| Washtenaw Co.- Alt. | Heather Rice | WCWRC | Y |
| Wayne Co. - Rep. | Patrick Cullen | WCDPS | N |
| Wayne Co. - Alt. | Vacant | WCDPS | - |
| SWAGs | | | |
| Main 1 & 2 - Rep. | Brandy Siedlaczek | Southfield | Y |
| Main 1 & 2 - Alt. | Vacant | | - |
| Main 3 & 4 - Rep. | Tom Rowland | Redford Twp. | Y |
| Main 3 & 4 - Alt. | Vacant | | - |
| Upper - Rep. | Tyler Sonoga | Farmington Hills | Y |
| Upper - Alt. | Trisha Gabriel | Livonia | Y |
| Middle 1 - Rep. | Bob Belair | Northville Twp. | Y |
| Middle 1 - Alt. | Rebecca Runkel | Novi | Y |
| Middle 3 - Rep. | Ramzi El-Gharib | Westland | N |
| Middle 3 - Alt. | vacant | | - |
| Lower 1 - Rep. | John Selmi | Canton Twp. | Y |
| Lower 1 - Alt. | Vacant | | - |
| Lower 2 - Rep. | Kirk Malcomson | Wayne | N |
| Lower 2 - Alt. | Jerome Bivins | Inkster | Y |
| Lower 2 - Alt. | Don Straub | Romulus | Y |

Others Present:

Chris O'Meara, Emily Levine, John O'Meara, Noel Mullett - ECT Staff, Christe Alwin, EGLE

Auburn Hills
Beverly Hills
Bingham Farms
Birmingham
Bloomfield Hills
Bloomfield Twp.
Canton Twp.
Commerce Twp.
Dearborn Heights
Farmington
Farmington Hills
Franklin
Garden City
Henry Ford College
Inkster
Lathrup Village
Livonia
Melvindale
Northville
Northville Twp.
Novi
Oak Park
Oakland County
Orchard Lake
Plymouth
Plymouth Twp.
Redford Twp.
Rochester Hills
Romulus
Schoolcraft College
Southfield
Troy
University of
Michigan-Dearborn
Van Buren Twp.
Walled Lake
Washtenaw County
Wayne
Wayne County
Wayne County Airport
Authority
West Bloomfield Twp.
Westland
Wixom

Cooperating Partners:

Cranbrook Institute of Science
Friends of the Rouge
Great Lakes Water Authority
Rouge River Advisory Council
SEMCOG
Southeastern Oakland
County Water Authority
The Henry Ford

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3. Additions or Changes to Draft Agenda

John O'Meara requested that the committee do the voting items first and Finance Committee report and then move to the MS4 permit discussion. If time permits the rest of the agenda reports will be given and if not, then they will be done at the Full ARC meeting. The members agreed to the agenda change.

4. MS4 Permit Update – Christe Alwin, EGLE

Christe Alwin gave a summary of their comments to the ARC's permit application.

5. Summary of November 6, 2023, Executive Committee Meeting

The motion was made by Brandy Siedlaczek, Southfield, to accept the November 6, 2023, meeting summary. The motion was seconded by Jerome Bivins, Inkster and passed unanimously.

6. Executive Director Report (ARC Staff)

a. Grant Report

The grant report was included in the handouts to Committee Members.

7. Standing Committee Reports

a. Finance Committee (R. Runkel, Treasurer/C. O'Meara)

A/P, A/R Report & Profit/Loss Report

Rebecca Runkel reviewed the A/R, A/P and profit/loss reports. All dues invoices have been sent out.

2023 Single Audit

Rebecca Runkel reported that the 2023 single audit is being prepared.

Ratify E-mail Votes

Rebecca Runkel reviewed the following email votes:

- 2/15/24 - 11 yea and 0 nay: Budget adjustment to ECT Work Order No. 2020-4 EPA6 Rouge River AOC Colonial and Venoy Habitat Restoration Grant of \$18,640.48 to a not to exceed upper limit of \$324,140.48.
- 2/15/24 - 11 yea and 0 nay: Budget adjustment to Work Order No. 2020-5 EPA7 Rouge River AOC Habitat Restoration Implementation – WC Parkland Grant of \$166,410 to a not to exceed upper limit of \$798,250.
- 4/16/24 - 8 yea and 0 nay: Budget amendment adding EPA14, upon grant award, GLRI grant in the amount of \$797,648 to the ARC with no match required. The project period is from June 15, 2024 – February 28, 2025. This grant is for the Rouge River AOC – Inkster Park EJ Design.

The motion was made by Jacy Garrison, Oakland County, to ratify the three email votes. The motion was seconded by Tom Rowland, Redford Twp., and passed unanimously.

2023 Budget Amendments

John O'Meara reviewed the following budget amendments:

FC2 adds \$684,692.22 to EPA10 Wilcox for Wayne County parks amenities. As stated in the ARC/WC IAA should Wayne County choose to construct WC Park amenities at the same time as the federally funded grant project, Wayne County Parks would reimburse the ARC for 100% of the work. WCP has chosen to include park amenities as part of the construction contract between ARC and Anglin Civil at Wilcox. ARC Staff will provide oversight services for the additional work. This amendment will add \$634,692.22 to the 2024 budget and \$50,000 to the 2025 budget.

The motion was made by Trisha Gabriel, Livonia, to recommend to the Full ARC the approval of the Budget Amendment FC2. The motion was seconded by Bob Belair, Northville Twp., and passed unanimously.

FC3 increases the budget for amenities work for EPA7 Riverview from \$895,975 to \$2,375,268. As stated in the ARC/WC IAA should Wayne County choose to construct WC Park amenities at the same time as the federally funded grant project, Wayne County Parks would reimburse the ARC for 100% of the work. WCP has chosen to include park amenities as part of the construction contract between ARC and Anglin Civil at Riverview. ARC Staff will provide oversight services for the additional work. This amendment will add \$2,263,618 to the 2024 budget and \$50,000 to the 2025 budget (\$61,650 was spent in 2023).

The motion was made by Jacy Garrison, Oakland County, to recommend to the Full ARC the approval of the Budget Amendment FC3. The motion was seconded by Jerome Bivins, Inkster, and passed unanimously.

Contract Revisions/Amendments

Revision to ECT Work Order 2024-ECT2

John O'Meara reviewed the Work Order for 2024-ECT2 which adds an additional \$30,000 to ECT's contract and provides both field engineering and administrative oversight for the amenities work associated with FC3 Wayne County Parks Amenities EPA7. This work will be reimbursed 100% by Wayne County Parks.

The motion was made by Trisha Gabriel, Livonia, to recommend to the Full ARC the approval of the contract revision adding \$30,000 to ECT's contract for Work Order 2024-ECT2. The motion was seconded by Brandy Siedlaczek, Southfield, and passed unanimously.

Revision to ECT Work Order 2024-ECT3

John O'Meara reviewed the Work Order for 2024-ECT3 which adds an additional \$25,000 to ECT's contract and provides both field engineering and administrative oversight for the amenities work associated with FC2 Wayne County Parks Amenities EPA10. This work will be reimbursed 100% by Wayne County Parks.

The motion was made by Rebecca Runkel, Novi, to recommend to the Full ARC the approval of the contract revision adding \$25,000 to ECT's contract for Work Order 2024-ECT3. The motion was seconded by Bob Belair, Northville Twp., and passed unanimously.

8. MS4 Permit

There was a discussion regarding the ARC's MS4 Permit reapplication.

9. Summary of Executive Committee Actions

- The November 6, 2023, meeting summary was approved.
- The E-mail votes from 2/15/24, and 4/16/24 were ratified.
- The budget amendments FC2 and FC3 were approved to forward to the Full ARC.
- The ECT contract revisions to Work Order 2024-ECT2 and 2024-ECT3 were approved to forward to the Full ARC.

10. Upcoming Meeting(s)

Full ARC Meeting will be held June 13, 2024, at 1:00 p.m. via Teams.

11. Adjourn

The motion to adjourn the meeting was made by Bob Belair, Northville Twp., and seconded by Jerome Bivins, Inkster, and passed unanimously.

ARC Executive Committee Attendance List

Meeting Date: 5/29/24

| Name | | Community | Attended | Initials |
|-----------|----------|-------------------------------|-------------------------------------|-------------|
| Belair | Bob | Northville Township | <input checked="" type="checkbox"/> | <u>RAB</u> |
| Bivins | Jerome | Inkster | <input checked="" type="checkbox"/> | <u>JB</u> |
| Cullen | Patrick | WCESD | <input type="checkbox"/> | <u> </u> |
| El-Gharib | Ramzi | Westland | <input type="checkbox"/> | <u> </u> |
| Fellrath | Patrick | Plymouth Township | <input type="checkbox"/> | <u> </u> |
| Gabriel | Trisha | Livonia | <input checked="" type="checkbox"/> | <u>TM</u> |
| Garrison | Jacy | Oakland County | <input checked="" type="checkbox"/> | <u>JB</u> |
| Levine | Emily | ECT | <input type="checkbox"/> | <u> </u> |
| Malcomson | Kirk | Wayne | <input type="checkbox"/> | <u> </u> |
| Markus | Charles | Birmingham | <input type="checkbox"/> | <u> </u> |
| Moore | Doug | Livonia | <input checked="" type="checkbox"/> | <u>DM</u> |
| Mullett | Noel | ECT | <input checked="" type="checkbox"/> | <u>NM</u> |
| Nash | Jim | Oakland County | <input type="checkbox"/> | <u> </u> |
| Newsome | Tennille | ECT | <input type="checkbox"/> | <u> </u> |
| O'Meara | John | ECT | <input checked="" type="checkbox"/> | <u>JO</u> |
| Pratt | Evan | Washtenaw County Water Resour | <input type="checkbox"/> | <u> </u> |
| Rice | Heather | Washtenaw County Water Resour | <input checked="" type="checkbox"/> | <u>HR</u> |

Meeting Date: 5/29/24

| Name | | Community | Attended | Initials |
|-------------|---------|------------------|-------------------------------------|----------------|
| Rowland | Tom | Redford Township | <input checked="" type="checkbox"/> | <u>TR</u> |
| Runkel | Rebecca | Novi | <input checked="" type="checkbox"/> | <u>Rebecca</u> |
| Scappaticci | Roberto | Romulus | <input type="checkbox"/> | _____ |
| Selmi | John | Canton Township | <input checked="" type="checkbox"/> | <u>JS</u> |
| Siedlaczek | Brandy | Southfield | <input checked="" type="checkbox"/> | <u>BS</u> |
| Sonoga | Tyler | Farmington Hills | <input checked="" type="checkbox"/> | <u>TS</u> |
| Straub | Don | Romulus | <input type="checkbox"/> | _____ |
| _____ | _____ | _____ | <input type="checkbox"/> | _____ |
| _____ | _____ | _____ | <input type="checkbox"/> | _____ |
| _____ | _____ | _____ | <input type="checkbox"/> | _____ |
| _____ | _____ | _____ | <input type="checkbox"/> | _____ |
| _____ | _____ | _____ | <input type="checkbox"/> | _____ |